



Downtown Prince George Business Improvement Association 2018 Annual General Meeting

May 30, 2018 – 5:30pm

The Hubspace | 1299 3rd Avenue
Prince George, British Columbia

1. Call to Order

At 5:32 pm

2. Adoption of Agenda

Motion: R. Holmes

Second: B. Hillhouse

"That the meeting agenda be accepted as presented".

In Favor

Carried: Yes

Opposed:

3. Adoption of Minutes

Motion: D. Dougherty

Second: R. Birchall

"That the Minutes of the 2017 AGM be approved."

In Favor;

Carried: Yes

Opposed:

4. Annual Report

5:35 pm – President E. Foley provided a verbal report to the members at large. Thanked and introduced Colleen Van Mook and Alisha Rubadeau. Thanked the ex-officio's (City, Chamber, Tourism) as well as the board members all of current, outgoing and incoming. Discussed the great relationships with the City of PG, Northern Health and the RCMP. Discussed the levy bylaw renewal with the City to 2025 with a new formula which allows an increased budget and the ability to provide more services.

5:41 pm – Executive Director C. Van Mook provided a verbal report and slide show. Highlights included the external committees which Colleen and Alisha are involved with, BIA BC – Best in the West Awards (Open for Business – Award of Excellence and Award of Merit and Downtown Winterfest), beautification (banners, hanging baskets, murals), my Downtown program (engaging businesses through events and beautification – gave out \$5k to 13 businesses, clean team Clean Team program has just expanded to five days a week), façade grant program (store fronts showcase the originality of downtown businesses), placemaking program (downtown lighting, welcome signs). Events which highlight and showcase downtown include Downtown Summerfest, Downtown Winterfest, Plaid Friday. Discussion of promotions and marketing. With respect to funding / money, for every \$1 levy DPG leveraged an additional \$1.35 to deliver programs and services to downtown businesses. As far as spending money, spending 66% of funds on delivering programs and services to downtown PG

5. Auditors Report

5:58 pm – representatives from KPMG presented auditors report (Ben Campbell – audit manager, Cory Naphtali – audit partner)

Motion: D. Dougherty

Second: S. Yu

“That the 2017 Financial Statement Report be received.”

In Favor:

Carried: YES

Opposed:

6. Appointment of Auditor

Motion: D. Dougherty

Second: B. Hillhouse

“That we appoint KPMG LLP to be the auditors.”

In Favor:

Carried: YES

Opposed:

7. Fix Number of Directors

Motion: R. Holmes

Second: B. Hillhouse

“That the number of Directors be fixed at 13.”

In Favor:

Carried: YES

Opposed:

8. Election of Directors

Four directors terms are ending (P. Myatovic, S. Yu, J. Smith and V. Eberherr). Two of those people are not returning to the board. Two new individuals are seeking a spot on the board (T. Schell from Serengeti (Northern BC) and Wendy from Sassafra). The following are current directors who are at the end of year one of their two-year term (E. Foley, D. Dougherty, R. Birchall, R. Holmes, D. Hillhouse, D. Low, K. Gable) Two nominations from the floor – R. Holling

and J. Marion from Special Beauty Parlor. R. Holling will need to ensure paper work complete so will not be voted in at this time. Twelve board members – a vote was not required; all board members were voted in by acclamation.

9. Review of Updated Constitution and Bylaws

Motion: R. Holmes

Second: B. Hillhouse

“That the amendments to the Prince George Downtown Improvement Association Constitution and Bylaws be adopted as presented.”

In Favor:

Carried: YES

Opposed:

10. Presentation:

Melissa Barcellos, Manager, Economic Development, City of Prince George

6:30 pm – The Changing Face of Downtown. Significant projects announced for downtown PG – new pool and relocate firehall #1. Demolishing Days Inn and the old farmers market location. The farmers market has been relocated and the old location will be the site for a new parkade. There has also been development of a four-phase housing development with underground parking. Wood Innovation Research lab. Marriott hotel as well as another new proposed hotel. Connaught Hotel has been purchased by the same developer as the new proposed hotel. Large employment impact. Approved downtown housing project is a \$37M project – 151 condo units and a large number of underground and on-site parking stalls. Slight decline in building permits in 2017 but 2018 is on line / trending towards the same level as 2016. Majority is from private sector. There are also a lot of development outside the downtown core – multifamily developments, residential subdivisions (Hart, North Nechako, University and College Heights), commercial developments (Highway 16 & 97, Pomeroy hotel, Montana’s, Browns Social Housing and Treasure Cove Lounge expansion) and industrial developments. Economic overview – 5.4% unemployment in 2018 and 6.3% in 2017. Highlighted new marketing campaign – Stomping Grounds – Make Downtown your Ground. Be part of the energy mygroundpg.com. This will include downtown signage, online & social media ads, bus wraps, shelters and radios.

11. Committee of the Whole Discussion⁶

6:48 pm – S. Yu gave some history regarding structure of his building. No further discussion.

12. Election Results

Not required

13. Adjournment

Motion: R. Birchall

Second: S. Yu

“That the meeting be adjourned”.

In Favor:

Carried: YES

Opposed

Meeting was adjourned at 6:55 pm