



**Downtown Prince George Business Improvement Association
2019 Annual General Meeting**

May 15, 2019 – 5:30pm

The Hubspace | 1299 3rd Avenue, Prince George, British Columbia

1. Call to Order At 5:33 pm

2. Adoption of Agenda

“That the meeting agenda be accepted as presented.”

Motion: D. Dougherty

Second: T. Schell

Carried: Yes

3. Adoption of Minutes

“That the Minutes of the 2018 AGM be approved.”

Motion: J. Kason

Second: W. Giannisis

Carried: Yes

4. Special Presentation

Prince George Brain Injured Group – Re: Downtown Clean Team

Presentation started with a thank you to Downtown PG and then gave a background on how the Clean Team started. A plaque was presented from the Prince George Brain Injured group to Downtown Prince George.

5. Annual Report

5:42 pm - Eoin Foley, President provided a verbal report to the members at large. Acknowledged and thanked the ex-officio's with Tourism, Chamber and the City as well as all of the community partners such as the City, Northern Health and RCMP along with the committees and partners who work with DPG to enhance the work down in downtown.

5:45 pm - Colleen Van Mook, Executive Director provided a verbal report and slide show outlining the work done by Downtown PG in the areas of beautification, micro grants, façade grant program, events (including Downtown Summerfest, Winterfest, Downtown Pop Up Market and Plaid Friday), Promotions (Love Downtown PG, Video Series)

6. Auditors Report

6:00 pm – representatives from FBB Chartered Accountants (Ashley and Ryan)

“That the 2018 Financial Statement Report be received.”

Motion: W. Giannisis

Second: D. Hillhouse

Carried: Yes

7. Appointment of Auditor

“That we appoint FBB Chartered Professional Accountants LLP to be the auditors.”

Motion: D. Dougherty

Second: R. Holling

Carried: Yes

8. Presentation – City of Prince George

6:08 pm - Mayor Lyn Hall, City Manager: Kathleen Soltis, General Manager Planning & Development: Ian Wells

- Presentation with 2019 Top Priorities. Focus on Downtown – Health and Safety (\$1 million annual investment). Downtown – Events (partner in Downtown Summerfest and Winterfest, Foodie Fridays) Wood Innovation Square, Downtown Culture, Public Library Entrance, Downtown Housing project and Parkade, Downtown Infrastructure, Downtown Civic Core Plan, Infrastructure Renewal, Condition Assessment ratings by building and by system,
- Outlined building renewal priorities (complete civic facility risk framework, conduct ongoing condition assessments on a five-year cycle, complete an arena needs assessment, investigate and confirm replacement costs, analyze facilities’ utilization), Infrastructure roads, river parks and playgrounds
- New Infrastructure – Firehall #1 & Downtown Pool
- Local Economy showing growth with increasing value of building permits
- More work to be done with emergency response priorities, policies, strategies and bylaws.

9. Fix Number of Directors

“That the number of Directors be fixed at 13.”

Motion: K. Gable

Second: D. Dougherty

Carried: Yes

10. Election of Directors

The following directors’ terms are ending: E. Foley, D. Dougherty, K. Gable, D. Low, R. Birchall, D. Hillhouse, R. Holmes. R. Birchall will not be seeking re-election. The following directors have just completed one year of their two-year term: P. Myatovic, V. Eberherr, T. Schell, J. Marion, R. Holing and W. Giannisis. The following two board members have resigned: J. Marion and T. Schell. Three nominations from the floor – John Kason, Doctor Reverend Bob, Ashley Elliott. Thirteen board members up for election and 13 positions available.

11. Committee of the Whole Discussion

Discussions on the following topics:

- Parking
 - o concerns about time limits and consistent enforcement
 - o a review of the parking system may be something to consider in the future
- Events
 - o suggestions for activities as part of Downtown Winterfest such as indoor skating
- Levy Contributions
 - o questions about what properties are paying into the levy
 - o some properties may be exempt from taxes or receive Permissive Tax Exemptions
- Safety
 - o request for increased RCMP presence and response time
 - o also, an interest in pursuing the use of private security to provide a deterrence and an additional presence
 - o DPG has explored ‘Ambassador Programs’ in the past – would require significant investment & resources – something that can be re-visited.

- DPG working with RCMP to collect information about concerns to target appropriate solutions
- Street Issues & Homelessness
 - Loitering
 - Lack of Public Washrooms
 - Encampments
 - Integrated Health Services Model being explored by CPG, NHA & BC Housing
- Snow Clearing
 - Question about the schedule for back alleys
 - CPG will be reviewing recommendations arising from Snow Review for the 2019 – 2020 Winter Season

12. Election Results

An Election was not required; all board members were voted in by acclamation.

13. Adjournment

"That the meeting be adjourned".

Motion: R. Holling

Second: K. Gable

Carried: Yes

Meeting was adjourned at 7:29PM